

Minutes
Lone Star Chapter Texas Municipal Clerks Association
Monthly Meeting
April 13, 2006
City of Savoy

1. CALL TO ORDER

President Hart called the meeting to order at 12:00 p.m. with the following present:

Debra Newell	Greenville/Hunt
Carole Kuykendall	Greenville/Hunt
Aimee Nemer	Murphy/Collin
Sandy Hart	Mckinney/Collin
Tina Butterfield	Mckinney/Collin
Kathy Wilkerson	Rowlett/Dallas
Barbara Alavarado	Howe/Grayson
Elaine Bealke	Plano/Collin
Diane Zucco	Plano/Collin
Vickie Davis	I adonia
Janice Ellis	Paris

Nan Parker	Frisco/Collin
Dana Baird	Frisco/Collin
Gayle Walton	Wylie/Collin
Kathy Wingo	Lucas/Collin
Lisa Hightower	Savoy/Fannin
Beth Woodson	Savoy/Fannin
Carolyn Jones	Fairview/Collin
Julie Lollar	Denison
Carrie Smith	Parker/Collin
Eddie Sturgal	Lowry Crossing
Debra Newell	Greenville/Hunt

2. APPROVAL OF THE MINUTES FROM THE MEETING HELD ON MARCH 2, 2006

Carolyn Jones (Fairview) made a motion to approve the March 2, 2006 Minutes. Eddie Sturgal (Lowry Crossing) seconded the motion. A vote was taken and passed unanimously.

3. APPROVAL OF THE FEBRUARY TREASURER'S REPORT

This item was postponed to the next meeting.

4. DISCUSS/ACT ON RESOLUTION TO CHANGE CHAPTER BANKING INSTITUTION

President Hart explained that changing banks to a common bank with multiple locations that are more accessible to all member cities would be more convenient for future Treasurers. Capital One was suggested as a bank with many convenient locations. Ms. Hart also explained that the current bank has been charging monthly fees which were not budgeted as an expense to the Chapter.

Treasurer Nan Parker suggested waiting until the end of the first fiscal year before changing banks. She stated that the current bank had offered to credit the previous monthly charges.

Eddie Sturgal (Lowry Crossing) made a motion to approve a Resolution naming Capital One as the Lone Star Chapter banking institution. Janice Ellis (Paris) seconded the motion. A vote was taken and passed with Nan Parker voting in opposition.

5. DISCUSS/ACT ON CHANGING THE AUGUST MEETING DATE TO AUGUST 17, 2006.

President Hart explained that the first week of August several members would be attending an Archivist conference. She also stated that the second week of August is a TMCCP Seminar. She suggested changing the meeting to August 17th, which is the third Thursday of the month.

Eddie Sturgal (Lowry Crossing) made a motion to change the August meeting to August 17th. Kathy Wingo (Lucas) seconded the motion. A vote was taken and passed unanimously.

6. **DISCUSS/ACT ON HOLDING MONTHLY RAFFLES TO SUPPORT MARY LYNNE STRATTA'S BID FOR VICE PRESIDENT OF INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC)**

President Hart informed the members of Mary Lynne's campaign for Vice President of IIMC and stated that some organizations and TMCA chapters are doing campaign fundraising to assist Mary Lynne. Ms. Hart asked the membership if this is something the Lone Star Chapter would like to consider.

Julie Lollar (Denison) stated since we are a new chapter trying to establish our own scholarship program, we should focus on chapter fundraising at this time.

A motion was made by Julie Lollar to consider a fundraising raffle for Mary Lynne next year. Elaine Bealke (Plano) seconded the motion. A vote was taken and passed unanimously.

7. **DISCUSS/ACT ON RESOLUTION 2006-02 IN SUPPORT OF A COUNTY-WIDE PILOT PROGRAM FOR ELECTIONS**

President Hart explained that the proposed resolution would support Collin County in a pilot program regarding county-wide voting at all polling locations providing convenience to the voters.

A motion was made by Nan Parker (Frisco) to approve Resolution No. 2006-02. Kathy Wingo (Lucas) seconded the motion. A vote was taken and passed unanimously.

8. **DISCUSS/ACT ON AMENDING THE BUDGET TO COVER THE COST OF SET UP FEE FOR CHAPTER SHIRTS**

Kathy Wingo explained that the set up fee for the Chapter shirts is \$25. She stated the various prices for different types of shirts: Polos -\$23.50, Long-sleeve denim -\$19.75, Short-sleeve denim -\$22.25, and a \$4 charge for adding your name.

A motion was made by Eddie Sturgal (Lowry Crossing) to amend the budget for the Chapter shirts set up fee. Carolyn Jones (Fairview) seconded the motion. A vote was taken and passed unanimously.

9. **PRESENTATION OF THE 1ST ANNUAL LONE STAR CHAPTER SCHOLARSHIP**

Eddie Sturgal (Lowry Crossing) was presented with the first annual Lone Star Chapter Scholarship in the amount of \$250 to be used towards travel and registration costs for a Texas Municipal Clerks Certification Program seminar.

10. **INTRODUCTION OF SPEAKER (DOROTHY BROOKS)**

Treasurer Nan Parker introduced the speaker, Ms. Dana Baird, City of Frisco Media Director.

11. **SPEAKER – DANA BAIRD, CITY OF FRISCO MEDIA DIRECTOR**

Ms. Baird told interesting stories about her 17 years of reporting for Channel 8 before accepting the position with the City of Frisco. She told us that she has worked for Frisco for 6 years and feels that her experience on the 'other side' has been beneficial. Ms. Baird gave tips and pointers on dealing with the media and using the media to your advantage.

12. **ANNOUNCEMENTS**

- a. **HOLIDAY PARTY COMMITTEE**
- b. **SCHOLARSHIP FUNDRAISING REPORT**
- c. **MEMBERSHIP COMMITTEE**

d. CLERK OF THE YEAR COMMITTEE
e. UPDATE ON CHAPTER SHIRTS
f. JUNE 1, 2006 MEETING –CITY OF ALLEN

Elaine Bealke (Plano) stated that the Holiday Committee (Elaine Bealke, Plano – Chair; Rosa Rios, Seagoville; Diane Zucco, Plano; Julie Lollar, Denison; and Carole Kuykendall, Greenville) recommends the Holiday Luncheon be held at the Courtyard Theater in Plano on December 7th for a charge of \$15 for a holiday meal and entertainment by *Men of Note*, a men's chorale. She stated that the theme would be "Lone Star" and the committee would be putting baskets together to raffle. She asked for donations from Chapter cities for the baskets. Members discussed bringing food pantry donations as well.

There was a consensus of the members to proceed with the Holiday Committee recommendations.

Shelley George (Clerk of the Year Committee Chair) reminded members that nominations are due May 2nd.

President Hart reminded members that there is no Chapter meeting in May due to Elections. She stated the next meeting would be June 1st in Allen.

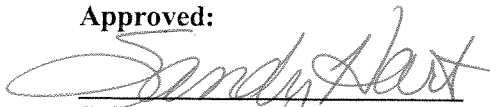
Beth Woodson (Savoy) explained to the members about a need of the City of Savoy for 12 decorative light poles for the Savoy Park. She asked members to contact her with any information.

\$78 was collected in a raffle of candles and candleholders donated by Beth Woodson and Eddie Sturgal. Nan Parker, Carrie Smith, and Beth Woodson were winners.

13. ADJOURNMENT

With no further business, the meeting was adjourned at 1:10 p.m.

Approved:


Sandy Hart, President

Respectfully Submitted:



Aimee Nemer, Secretary