

**Minutes**  
**Lone Star Chapter Texas Municipal Clerks Association**  
**Monthly Meeting**  
**August 1, 2007**  
**City of Allen**

**1. CALL TO ORDER**

Vice President Ehrlich called the meeting to order at 11:50 a.m. with the following present:

Matthew Denton	Prosper/Collin/Denton
Carole Ehrlich	Wylie/Collin
Janice Ellis	Paris/Fannin
Vicki Faulkner	Celina/Collin
Stephanie Galanides	Heath/Rockwall/Kaufman
Shelley George	Allen/Collin
Jennie Hill	Blueridge/Collin
Holly Harmon	McKinney/Collin
Angie Kelly	The Colony/Denton
Carole Kuykendall	Greenville/Hunt
Lisa Lewis	Pilot Point/Denton

Julie Lollar	Denison/Grayson
Debbie Newell	Greenville/Hunt
Cathy Pugh	Tom Bean/Grayson
Elaine Simpson	Seagoville/Dallas/Kaufman
Carrie Smith	Parker/Collin
Kate Smith	University Park/Dallas
Eddie Sturgal	Lowry Crossing/Collin
Christie Wilson	The Colony/Denton
Kathy Wingo	Lucas/Collin
Diane Zucco	Plano/Collin

**2. INTRODUCTIONS**

**3. APPROVAL OF THE JULY 2007 MINUTES**

Eddie Sturgal made a motion to approve the June 2007 Minutes with one correction changing City of Lucas to City of Lowry Crossing. Kathy Wingo seconded the motion. A vote was taken and passed unanimously.

**4. APPROVAL OF TREASURER'S REPORTS – JUNE AND JULY**

Eddie Sturgal made a motion to approve the June and July 2007 Treasurer's Reports. Cathy Pugh seconded the motion. A vote was taken and passed unanimously.

**5. CONSIDER AND ACT UPON AWARDING AN ADDITIONAL LONE STAR CHAPTER SCHOLARSHIP FOR THE CURRENT BUDGET YEAR**

Eddie Sturgal made a motion to award another scholarship of \$500 for the current budget year. Kathy Wingo seconded the motion. A vote was taken and passed unanimously. Scholarship Committee Member Chair, Eddie Sturgal, awarded the additional scholarship to Cathy Pugh from Tom Bean.

**6. PRESENTATION/DISCUSSION OF FY 2007-2008 BUDGET**

Treasurer Kathy Wingo stated that she took the current budget and added due for the current 56 members and increased each line item by 10% to 15%. Vice President Ehrlich asked if there was any other discussion. She stated that the chapter will take formal action at the next meeting.

**7. PRESENTATION/NOMINATION OF SLATE OF OFFICERS FOR 2007-2008**

Nominating Committee Chair Shelly George thanked the other members of Nominating Committee Julie Lollar and Sandy Hart who served with her. She also thanked everyone for submitting applications and stated it was a very difficult decision this year. She mentioned that each of the members that they will recommend have been contacted and have agreed to serve where they were asked. She stated that the recommendations from the Nominating Committee are as follows:

President – Carole Ehrlich, City of Wylie  
Vice President – Kathy Wingo, City of Lucas  
Secretary – Eddie Sturgal, City of Lowry Crossing  
Treasurer – Christie Wilson, City of The Colony  
Historian - Stephanie Galanides, City of Heath

Vice President Ehrlich asked for nominations from the floor. Eddie Sturgal made the nomination from the floor that Kathy Wingo serve as Secretary and Eddie Sturgal serve as Vice President. Vice President Ehrlich asked for a second. No second was given and she stated that the slate of officers would remain the same and would be voted on at the next meeting.

**8. ANNOUNCEMENTS – Vickie Shaw Davis Scholarship – presented in September**

Eddie Sturgal stated that Vickie Shaw Davis Scholarship will be awarded at the September meeting. He stated that her family will be in attendance.

**a. COMMITTEE APPOINTMENTS**

• **Bylaw Review Committee –**

Committee Chair, Carole Kuykendall, went over the recommended changes that have been submitted as of August 1, 2007:

- 1) Article IV. Officers (Secretary) Give Audit Committee copies of approved minutes along with President.
- 2) Article IV. Officers – Revise requirements for some officer positions to allow for more participation from smaller cites.
- 3) Article V. Election of Officers – Allow officers to serve two year terms instead of only one.
- 4) Article X. Approved Signatories and Audit – Approve audit findings in February instead of January since we do not meet in January.
- 5) Article XII. Bylaws – Review bylaws every two years instead of annually.
- 6) Article XIII. Amendments – Permanent changes in meetings dates and fees should have a 30 day notification.

• **Holiday Committee**

• **Scholarship/Fundraising Committee**

**b. REMINDERS City of Parker Update – Irving**

- **Auction Items for August Seminar**

**c. UPCOMING MEETINGS**

- **September 5 – Election of Officers/Approval of Budget – 2<sup>nd</sup> Roundtable – send in topics of interest to Kathy Wingo (Lucas)**
- **October 3 – Installation of Officers/Review Bylaw recommendations, Speaker – TMCA President Lydia Torres (McKinney)**
- **November 7 – Vote on Amendments to Bylaws (Location TBD)**

**d. UPCOMING TMCA SEMINARS**

- **August – Legislative Update - Irving**

- **October – Graduate Institute - Fredricksburg**


**9. ADJOURN**

With no further business, the meeting was adjourned at 12:12 p.m.

**Approved:**

  
**Carole Ehrlich, Vice President**

**Respectfully Submitted:**

  
**Cathy Pugh, Secretary**